

**ST. LUCIE LOCAL COORDINATING BOARD FOR THE
TRANSPORTATION DISADVANTAGED (LCB)
REGULAR MEETING**

Date: December 16, 2015
Time: 2:00 pm
Location: St. Lucie Transportation Planning Organization (TPO)
466 SW Port St. Lucie Blvd, Suite 111
Port St. Lucie, Florida

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Self Introductions**
4. **Approval of Minutes**
 - *September 23, 2015 Regular Meeting*
5. **Comments from the Public**
6. **Approval of Agenda**
7. **Action Items**
 - 7a. **Election of Vice Chairperson:** The vice chairperson for 2016 will be elected.
Action: Nominate candidates and elect a vice chairperson.
 - 7b. **2016 Meeting Schedule:** The dates and times of LCB meetings for 2016 will be determined.
Action: Approve, approve with conditions, or do not approve.

8. Discussion Items

- 8a. FY 2016/17 – 2017/18 Unified Planning Work Program (UPWP) Call for Planning Projects:** A discussion of projects for possible inclusion in the FY 2016/17 – FY 2017/18 UPWP.

Action: Discuss and provide comments to staff.

- 8b. Go2040 Long Range Transportation Plan (LRTP) Cost Feasible Plan (CFP):** Review of the CFP for the Go2040 LRTP.

Action: Discuss and provide comments to staff.

9. FDOT Comments

10. Recommendations/Comments by Members

11. Staff Comments

12. Comments from the Public

- 13. Next Meeting:** The next LCB public hearing and regular meeting are scheduled for Wednesday, March 16, 2016, 2:00 pm, at the St. Lucie TPO, 466 SW Port St. Lucie Boulevard, Suite 111, Port St. Lucie, Florida.

14. Adjourn

NOTICES

The St. Lucie TPO satisfies the requirements of various nondiscrimination laws and regulations including Title VI of the Civil Rights Act of 1964. Public participation is welcomed without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons wishing to express their concerns about nondiscrimination should contact Marceia Lathou, the Title VI/ADA Coordinator of the St. Lucie TPO, at 772-462-1593 or via email at lathoum@stlucieco.org.

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Items not included on the agenda may also be heard in consideration of the best interests of the public's health, safety, welfare, and as necessary to protect every person's right of access. If any person decides to appeal any decision made by the St. Lucie LCB with respect to any matter considered at this meeting, that person shall need a record of the proceedings, and for such a purpose, that person may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

Kreyol Aysisyen: Si ou ta renmen resevwa enfòmasyon sa a nan lang Kreyòl Aysisyen, tanpri rele nimewo (772) 462-1593.

Español: Si usted desea recibir esta información en Español, por favor llame al 772-462-1593.

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St. Lucie Transportation
Planning
Organization

Coco Vista Centre
466 SW St. Lucie Blvd, Suite 111
Port St. Lucie, FL 34953
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**ST. LUCIE LOCAL COORDINATING BOARD FOR THE
TRANSPORTATION DISADVANTAGED (LCB)
REGULAR MEETING**

DATE: Wednesday, September 23, 2015
TIME: 2:00 p.m.
LOCATION: St. Lucie Transportation Planning Organization
466 SW Port St. Lucie Blvd., Suite 111
Port St. Lucie, Florida

MINUTES

1. Call to Order

Chairwoman Paula Lewis called the Regular Meeting of the St. Lucie Local Coordinating Board for the Transportation Disadvantaged (LCB) to order at 2:05 pm.

2. Pledge of Allegiance – All rose to pledge allegiance to the flag.

3. Self Introductions

Self introductions were made. A Quorum was noted with 12 members in attendance.

Members present:

Paula Lewis, Chair
Kathryn Hensley, Vice Chair
Dalia Dillon
Roy Brewer
Stacy Malinowski
Marianne Arbore
Jay Lundy
Wibet Hay
Donna Mihok
Darrell Winfree
Arlease Hall
Lisa Sanders

Representing:

St. Lucie County Commission
Public Education Community
Fl. Dept. of Elder Affairs
Veteran Services
Economically Disadvantaged Com.
Local Mass Transit Board
Career Source Research Coast
FDOT District 4
Fl. Dept. of Children & Family Serv.
Citizen Advocate
Local Medical Community
Private Transportation Industry

Others Attending:

Peter Buchwald

Representing:

St. Lucie TPO

Marceia Lathou
Mary Holleran
Heather Young
Stephanie Myers
Murriah Dekle
Beth Ryder
Marie Dorismond

St. Lucie TPO
Recording Specialist
St. Lucie Co. Attorney
St. Lucie Co. Community Services
St. Lucie Co. Community Services
St. Lucie Co. Community Services
FDOT

4. Approval of Minutes

* June 17, 2015 Regular Meeting

* **MOTION – MOVED** by Mr. Brewer to approve the June 17, 2015 minutes of the Regular LCB Meeting.

** **SECONDED** by Ms. Arbore Carried **UNANIMOUSLY**

5. Comments from the Public – None

6. Approval of Agenda

* **MOTION – MOVED** by Ms. Sanders to approve the agenda as presented.

** **SECONDED** by Ms. Hay Carried **UNANIMOUSLY**

7. Action Items

7a. Annual Operations Report (AOR)

Ms. Stephanie Myers introduced Ms. Murriah Dekle, Transit Coordinator, Community Services to present the Annual Operations Report for the Transportation Disadvantaged Program. Ms. Dekle reviewed the data which is required annually by Florida Statutes. Figures for trips, revenue miles, and vehicles for years 2012/13/14/15 were provided. The LCB was asked to approve the report, conditioned on making any modifications that are submitted by the State.

There were no questions or comments from the Board.

* **MOTION – MOVED** by Mr. Lundy to approve the Annual Operations Report conditioned on making any modifications that are submitted by the State.

** **SECONDED** by Mr. Brewer Carried **UNANIMOUSLY**

7b. Amendments to Coordination Agreements

Ms. Dekle reviewed the Amendments to the Coordination Agreements between the CTC and agencies providing transportation trips to specific disadvantaged populations and individuals with disabilities and/or special needs.

Eleven agencies have agreed to participate in the coordinated system for FY-2016. Four entities that failed to provide required reports for compliance will not be renewed. The LCB was asked to approve the agreements and process them for execution.

Commissioner Lewis questioned the option of voluntary participation in the TCN, and asked if anyone or everyone volunteered.

Ms. Dekle said voluntary participation is not required but is highly encouraged to help facilitate open dialogue among the providers, members of the community and staff.

Mr. Lundy questioned the four providers that were not renewed. Ms. Dekle explained the Treasure Coast Food Bank never received a vehicle, the St. Lucie School Board will be revisited later, Heavenly Place wanted to suspend and are without a vehicle, and Arbor Village Homes, LLC wanted to suspend and no reason was given. The four entities failed to provide the required reports for compliance.

* **MOTION – MOVED** by Mr. Lundy to approve the Amendments to the Coordination Agreements with public transportation providers.

** **SECONDED** by Mr. Winfree Carried **UNANIMOUSLY**

7c. Grievance Procedures Update

Ms. Lathou reviewed the annual update of the Grievance Procedures which are used in dispute resolutions regarding the provision of transportation disadvantaged services. The three step process consists of - first, the filing of a complaint which is generally satisfactorily resolved at the level at which it was filed; second, if no satisfactory resolution is reached, the next step is to file a written grievance; and third, that grievance will be heard by the LCB Grievance Committee.

Current contact information has been updated for the FCTD (pg. 4, Grievance Procedures). The LCB Grievance Procedures have been reviewed by TPO staff, and there were no significant changes proposed.

Ms. Lathou advised along with approval of the 2015-16 LCB Grievance Procedures, that a Grievance Committee of LCB members needed to be appointed or re-appointed.

Current members of the Grievance Committee are Ms. Arlease Hall, Ms.

Kathryn Hensley, and Mr. Steve Palumbo.

It was the Board's pleasure to let the Grievance Committee stand and to re-appoint the current members. Ms. Hall and Ms. Hensley agreed to continue to serve as members of the Grievance Committee and Commissioner Lewis pointed out that Mr. Palumbo was re-appointed in his absence by the LCB.

* **MOTION – MOVED** by Ms. Sanders to approve the LCB Grievance Procedures and accept the re-appointment of the standing Grievance Committee, Ms. Hall, Ms. Hensley and Mr. Palumbo.

** **SECONDED** by Ms. Dillon Carried **UNANIMOUSLY**

7d. By-Laws Update

Ms. Lathou reviewed the annual update of the By-Laws which provide a framework for the operation of the LCB. Changes to the By-Laws related to terms of membership and designation of alternates and were shown on pages 5/6 of staff's report. Other changes consisted of routine "housekeeping" revisions.

Mr. Brewer addressed Voting and asked if he understood that when it comes to the vote, the Chair has to step aside and can only be the decisive vote.

Commissioner Lewis recalled that all members of the Board are required to vote, including the Chair. Ms. Lathou added that County Attorney Heather Young will be providing a presentation on Voting, Conflicts of Interest and the Sunshine Law that might help clarify the question.

Mr. Buchwald discussed the language pertaining to Robert's Rule of Order and said the LCB By-Laws have specified and approved that the Chair can vote as long as there is no conflict of interest, as opposed to following Robert's Rule of Order in that particular case.

Commissioner Lewis suggested the LCB could change that By-Law and vote on it, should they so desire. An element Commissioner Lewis addressed was page 6, 2.1.5 Alternates b) to change the word **appointed** back to **recommended**.

* **MOTION – MOVED** by Ms. Hensley to approve the By-Laws with the change recommended by Commissioner Lewis.

** **SECONDED** by Mr. Lundy Carried **UNANIMOUSLY**

8. Discussion Items

8a. Voting Conflicts of Interest/Government in the Sunshine Law

Attorney Heather Young presented detailed information regarding voting conflicts of interest and members who may not vote on a matter which results in a special private gain, economic benefit or loss from action that will be taken.

The voting member must publicly announce the nature of his/her interest before the vote. A Memorandum of Voting Conflict (COE Form 88) must be filed with the recording officer within 15 days after the vote, disclosing the nature of the conflict to be incorporated into the minutes. A reason must be given for not voting.

If unsure about voting conflicts of interest, Ms. Young could be reached in her office for clarification.

Ms. Young reviewed the Board's responsibility to comply with the Open Meeting Requirements of the Sunshine Law. Notices of meetings are required, minutes must be taken, and agenda items discussed at the meeting must provide for public comment. Board members must not communicate among each other on agenda items, they can speak with staff, friends, neighbors or family, but not with other Board members. Communication extends to verbal, written, phone and technology. If an e-mail communication is sent or received, members were cautioned not to reply back to "all".

There were no questions or comments for Ms. Young.

8b. Veterans One-Call One-Click Program Update

Ms. Arbore provided an update on the Veterans One-Call One-Click Program and reported that the software and "Route Shout" was up and running. After some early stage issues were addressed and eliminated the Notifications Module, which is going to the demand response to notify individuals of trips and of any closures, is also up and running.

Copies of the new Lakewood Park bus route connecting with Indian River County were provided. The route will run Monday through Friday from 8:00 am to 12:00 pm and 1:00 pm every two hours. Service will be implemented at the Fort Pierce Intermodal Facility in October, 2015. The map and timetable were reviewed and can be accessed on the website: at www.treasurercoastconnector.com.

Discussion and Comments:

Ms. Sanders asked how long the pilot will be funded. Ms. Arbore said funding will be to the end of the year on June 30th and that it was funded by a Service Development grant from FDOT.

Commissioner Lewis advised that funding had been approved by the BOCC to look at the expansion of hours on Community Transit. One problem has been the evening time frame for workers that work overtime who are delayed and can't make the evening schedule. This has been interfering with economic development as well as job assistance. Discussion is starting as to how this can be approached, and there's no time frame on it. There is support from FDOT for transit expansion and we have seen an increase in serving younger riders, students, and parents with young children.

Commissioner Lewis questioned what "Route-Shout" was. Ms. Arbore explained it's a phone application ("APP") that will actually indicate when the bus will arrive.

8c. U.S. 1 HANDS Clinic Transportation Update

Ms. Lathou provided an update on the U.S. 1 HANDS Clinic Transportation issue. Meetings, discussions and dialogue have been on-going to address the importance of getting people who need access to health care at the HANDS Clinic. The difficulty getting to the U.S. #1 location, has been a safety challenge.

Ms. Arbore agreed they had many meetings and sought many solutions. FDOT provided funding for \$20,000 and the County agreed to match that with \$20,000 for a shuttle to operate four times a day, two days a week. The grant will provide shuttle transportation to the bus stop for patients on Monday and Wednesday, at 8:00 am and 10:00 am, 2:00 pm and 4:00 pm. Medical staff at the HANDS Clinic will coordinate their schedules. The grant will be funded for three years, and offers an interim resolution to a very serious problem.

Commissioner Lewis was pleased to see a workable solution for the large number of patients who have had enormous safety challenges and difficulty reaching the HANDS Clinic location for their health care appointments.

9. Information Items

9a. Veterans Transportation

Mr. Brewer provided a review of the 5310 Grant funding approved for

United Veterans of St. Lucie County, Inc., to purchase vehicles for disabled persons included two vans and two buses in 2015. Vehicle cost, mobility and capability for transporting veterans to their medical appointments was provided. In addition, the vehicles can be used during County-wide emergencies.

On behalf of the Board, Commissioner Lewis thanked Mr. Brewer for a job well done and for his hard work in pursuing the grant and delivering the vehicles for the veterans.

Mr. Brewer acknowledged and expressed his gratitude to the Board and to staff for all the help he received in getting the 5310 grant application underway and successfully funded.

9b. Go2040 Long Range transportation Plan (LRTP) Open House

Ms. Lathou invited all to attend the open house being held immediately following adjournment of the LCB meeting. She explained that Open Houses and Regional Workshops are being held so that the public can join in the conversation on the Go2040 Long Range Transportation Plan. A recent Workshop held at the Hurston Library in Fort Pierce was well attended and public comments were available for review.

Today's open house provides attendees with an opportunity to view maps and information on future travel conditions, speak to staff and learn about future growth in transportation, and provide their personal opinion on future transportation needs. They can also visit the project on the website at: www.Go2040stlucie.com.

10. FDOT Comments

Ms. Hay was excited about finding a solution to the HANDS Clinic transportation challenge and agreed they need to work on finding a permanent solution. She mentioned an upcoming workshop on November 13th for all agencies who wish to apply for funding. The workshop will help applicants with direction and assistance on their applications. A Compliance Workshop will be held on December 4th to assist agencies on compliance. FDOT will be sending out details prior to the November and December workshops.

11. Recommendations/Comments by Members

Stephanie Myers updated the Board on funding identified to provide free ridership for individuals 18 years and under. Riders can use their library or school identification card to ride the Community Transit System beginning the first week in October. Community Services will get identification cards out for children under 12 years old, who need to be accompanied by an adult for free ridership.

Ms. Hensley recognized Beth Ryder for all the hard work she has provided over the past years for ridership and Community Services.

Ms. Ryder thanked all the officials of the BOCC, the City of Port St. Lucie, Fort Pierce and St. Lucie Village that were in favor of implementing the ridership programs.

Ms. Sanders announced an upcoming walk to be held at the foot of the Roosevelt Bridge in Stuart on October 10th to support Breast Cancer awareness. Everyone was invited to walk and wear pink.

12. Staff Comments

Mr. Buchwald thanked Community Services for allowing the TPO to host the recent Go2040 LRTP Workshop at the Hurston Library, on Avenue D, in Fort Pierce. It had tremendous involvement and interaction with children and exceeded their expectations. RIDES, the interactive presentation sponsored by the Federal Highway Administration, was very successful with young folks. He provided information on additional revenue sources from the Cost Feasibility Plan to be considered to fund future transportation costs, and the ability of the public to agree to support the plan. The Plan is scheduled for adoption by the BOCC by the end of the year and there will be other opportunities for input, opinions and comments.

13. Comments from the Public – None

14. Next Meeting: The next St. Lucie LCB meeting is scheduled for 2:00 p.m., Wednesday, December 16, 2015 at the St. Lucie TPO, 466 SW Port St. Lucie Boulevard, Suite 111, Port St. Lucie, Florida.

15. Adjourn

There was no further business, the meeting adjourned at 3:10 p.m.

Respectfully Submitted:

Approved by:

Mary Holleran
Board Recorder

Commissioner Paula Lewis
Chairwoman

AGENDA ITEM SUMMARY

Board/Committee: St. Lucie LCB

Meeting Date: December 16, 2015

Item Number: 7a

Item Title: Election of Vice Chairperson

Item Origination: Florida Commission for the Transportation Disadvantaged (FCTD)

UPWP Reference: Task 3.8 – Transportation Disadvantaged (TD) Program

Requested Action: Nominate candidates and elect a vice chairperson.

Staff Recommendation: Because the proposed election of the Vice Chairperson meets the requirements of LCB By-laws and facilitates the conduct of business by the LCB, it is recommended that the LCB nominate candidates and elect a vice chairperson.

- Attachment**
- Staff Report

MEMORANDUM

TO: St. Lucie Local Coordinating Board for the Transportation Disadvantaged (LCB)

THROUGH: Peter Buchwald
Executive Director

FROM: Marceia Lathou
Transit Program Manager

DATE: December 3, 2015

SUBJECT: **Election of Vice Chairperson**

BACKGROUND

The LCB By-Laws require the election of a vice chairperson each year. In the event of the chairperson's absence, the vice chairperson shall assume the duties of the chairperson and conduct the meeting.

ANALYSIS

The current LCB Vice Chairperson is Ms. Kathryn Hensley.

RECOMMENDATION

Because the proposed election of the Vice Chairperson meets the requirements of the LCB By-laws and facilitates the conduct of business by the LCB, it is recommended that the LCB nominate candidates and elect a vice chairperson.

AGENDA ITEM SUMMARY

Board/Committee: St. Lucie LCB

Meeting Date: December 16, 2015

Item Number: 7b

Item Title: 2016 Meeting Schedule

Item Origination: Florida Commission for the Transportation Disadvantaged (FCTD)

UPWP Reference: Task 3.8 – Transportation Disadvantaged (TD) Program

Requested Action: Approve the proposed 2016 Meeting Schedule, approve with conditions, or do not approve.

Staff Recommendation: Because the proposed 2016 Meeting Schedule meets the requirements of Florida law and facilitates the conduct of business by the LCB, it is recommended that the proposed 2016 Meeting Schedule be approved.

Attachments

- Staff Report
- 2016 Meeting Schedule

MEMORANDUM

TO: St. Lucie Local Coordinating Board for the Transportation Disadvantaged (LCB)

THROUGH: Peter Buchwald
Executive Director

FROM: Marceia Lathou
Transit Program Manager

DATE: December 3, 2015

SUBJECT: 2016 Meeting Schedule

BACKGROUND

As required by Florida law, the LCB meets at least quarterly at accessible locations as required by the Americans with Disabilities Act (ADA).

ANALYSIS

LCB meetings generally are held on Wednesdays, once a quarter. Although all LCB meetings are open to the public, the LCB traditionally also schedules an annual public hearing to coincide with the first, regular LCB meeting of the year to comply with Florida statutes. In 2016, the first, regular LCB meeting and annual public hearing are scheduled for Wednesday, March 16, 2016.

RECOMMENDATION

Because the proposed 2016 Meeting Schedule meets the requirements of Florida law and facilitates the conduct of business by the LCB, it is recommended that the proposed 2016 Meeting Schedule be approved.

Draft

**Local Coordinating Board for the Transportation Disadvantaged (LCB)
2016 Meeting Schedule**

<u>Date</u>	<u>Type</u>
March 16, 2016	Annual Public Hearing/ Regular Meeting
June 15, 2016	Regular Meeting
September 14, 2016	Regular Meeting
December 14, 2016	Regular Meeting

Meeting Notes

LCB meetings generally start at 2:00 p.m.
 Meetings are subject to change and/or cancellation.

Location

All meetings are held at the St. Lucie TPO, 466 SW Port St. Lucie Boulevard,
 Suite 111, Port St. Lucie, Florida

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AGENDA ITEM SUMMARY

- Board/Committee:** St. Lucie LCB
- Meeting Date:** December 16, 2015
- Item Number:** 8a
- Item Title:** FY 2016/17 – 2017/18 Unified Planning Work Program (UPWP) Call for Planning Projects
- Item Origination:** TPO Staff
- UPWP Reference:** Task 1.2 – UPWP Development
- Requested Action:** Initiate the discussion of planning projects for possible inclusion into the FY 2016/17 – 2017/18 UPWP.
- Staff Recommendation:** Because input from the public and other stakeholderis a vital part of the TPO planning process, it is recommended that a discussion of planning projects for possible inclusion into the FY 2016/17 – 2017/18 UPWP be initiated.

Attachments

- Staff Report
- FY 2016/17 – FY 2017/18 UPWP Projects Worksheet

MEMORANDUM

TO: St. Lucie Local Coordinating Board for the Transportation Disadvantaged (LCB)

THROUGH: Peter Buchwald
Executive Director

FROM: Marceia Lathou
Transit Program Manager

DATE: December 3, 2015

SUBJECT: FY 2016/17 – 2017/18 UPWP Call for Planning Projects

BACKGROUND

The Unified Planning Work Program (UPWP) is the two-year program of federally- and state-funded transportation planning activities undertaken by the TPO. The UPWP includes a description of the planning work and resulting products, who will perform the work, timeframes for completion, costs, and funding sources. The UPWP serves as the foundation document for carrying out the continuing, cooperative, and comprehensive transportation planning process within the TPO area. The UPWP is required for the TPO to receive funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Florida Commission for the Transportation Disadvantaged (FCTD), and the Florida Department of Transportation (FDOT).

Planning projects are included in the UPWP based on TPO priorities, the need to satisfy state/federal requirements, and funding constraints. Projects may involve any aspect of surface transportation including roadways, transit, bicycle/pedestrian, and the needs of the transportation disadvantaged.

The current UPWP for FY 2014/15 – FY 2015/16 ends on June 30, 2016. Therefore, it is necessary to initiate the development of the UPWP for FY 2016/17 – FY 2017/18.

It is planned for the draft UPWP to be reviewed by the TPO advisory committees at their March meetings with the TPO Board reviewing and adopting the draft UPWP at its April meeting. A public comment period for the draft UPWP will precede its adoption by the TPO Board. An initial discussion of the proposed FY 2016/17 – FY 2017/18 UPWP is requested at this time consisting of the identification and discussion of the planning priorities, tasks, projects, and activities that should comprise the proposed UPWP.

ANALYSIS

TPO staff is initiating a call for projects to be included in the FY 2016/2017 – 2017/18 UPWP which extends from July 1, 2016 through June 30, 2018. Eligible projects include concept-level planning, analysis, and design initiatives involving state or federal funds. A worksheet is attached to assist in the development and refinement of projects.

Federal legislation known as Moving Ahead for Progress in the 21st Century (MAP-21) specifies that the metropolitan planning process for a Metropolitan Planning Area (MPA) shall provide for consideration of projects and strategies that will:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and nonmotorized users.
3. Increase the security of the transportation system for motorized and nonmotorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.

The following locally-specific transportation planning priorities were identified by the St. Lucie TPO in the UPWP for FY 2014/15 - FY 2015/16 to address the above-listed Federal priorities while also addressing local needs:

- **2035 RL RTP/2040 LRTP:** Continue to implement the policies to meet the goals and objectives of the 2035 RL RTP and initiate development of the 2040 LRTP.

- **Previous Planning Efforts:** Build upon and/or implement the results of previous UPWP planning efforts
- **Modeling and Data:** Build upon previous efforts to improve travel demand modeling and data collection, monitoring, and management
- **Safety and Security:** Provide for the consideration and implementation of projects, strategies, and services that increase the safety and security of the transportation system
- **Multimodal Planning:** Continue to perform multimodal planning which increases mobility options
- **Alternative Transportation Facilities:** Support the provision of alternative transportation facilities including sidewalks, bike paths/lanes, and transit and airport infrastructure
- **Regional Efforts:** Build upon previous efforts and identify new opportunities for regional coordination and collaboration
- **Public Involvement and Education:** Continue to enhance public involvement and education
- **Livability and Sustainability:** Enhance the livability and sustainability of the local communities
- **Transportation Demand Management:** Support efficient travel behaviors

The FY 2014/15 - FY 2015/16 UPWP also identified that with a historically high growth rate and identified as “Economically Distressed”, the St. Lucie TPO area has experienced a greater need for mobility options.

The following tasks, projects, and activities were completed by the St. Lucie TPO over the past two fiscal years in accordance with the priorities identified in the FY 2014/15 - FY 2015/16 UPWP:

Program Administration

- Legislative Priorities for 2015 and 2016

Travel Demand Modeling

- Treasure Coast Regional Planning Model Version 4 development

Traffic Count Program Management

- Traffic Counts for 2014
- Level of Service Analysis System (LOSAS) Update

Regional Long Range Transportation Plan (RLRTP)

- 2035 RLRTP Implementation
- 2035 RLRTP Performance Measures

- 2040 LRTP Development

Transit Planning

- Planning and technical support to St. Lucie County and Community Transit
- Regional bus route map
- Development and designation of Park & Ride Lots
- Development of I-95 Express Bus Service
- Treasure Coast Passenger Rail Action Committee
- Implementation of transit design guidelines
- Transit Development Plan Annual Progress Reports

Transportation Improvement Program (TIP)

- Interactive TIP
- List of Priority Projects (LOPP)
- FDOT Work Program

Congestion Management Process (CMP)

- CMP Annual Reports
- CMP Implementation Plan Update

Bicycle/Pedestrian/Greenway Planning

- Transportation Alternatives (TA) Grant Program
- East Coast Greenway
- Treasure Coast Loop Trail

Safety and Security Planning

- Crash Data Management System
- Safe Routes to School 5-E Program
- Security and Safety Issue Identification
- Treasure Coast Community Traffic Safety Team
- Continuity of Operations Plan (COOP)
- COOP Exercise

Transportation Disadvantaged (TD) Program

- Local Coordinating Board for the Transportation Disadvantaged (LCB)
- Community Transportation Coordinator Evaluation
- Transportation Disadvantaged Service Plan Major Update

Regional Planning and Coordination

- Treasure Coast Transportation Council
- Transportation Regional Incentive Program
- Regional Waterways Plan

- Treasure Coast Traffic Incident Management Team

Intergovernmental Planning and Coordination

- Treasure Coast Research Park Support
- Fort Pierce Technical Review Committee
- Transportation Grant Support

Public Involvement, Education & Outreach

- Public Involvement Plan Implementation
- Public Involvement Plan Evaluation of Effectiveness
- Title VI/Environmental Justice Analyses
- Public Involvement Gallery

While tasks, projects, and activities such as the LRTP, TIP, and CMP are required by Federal regulations to be completed by the TPO, there are other transportation planning tasks, projects, and activities that can be completed by the TPO to meet local needs. The following are several tasks, projects, and activities proposed to be included in the FY 2016/17 – FY 2017/18 UPWP to meet the Federal requirements and local needs:

Certification Review: Participate in the annual joint certification review process with the FDOT and the quadrennial Federal certification process.

DBE Goal: Update the TPO's Disadvantaged Business Enterprise (DBE) Goal.

Regional Bus Route Map: Prepare and publish an updated map depicting the fixed service bus routes throughout the Treasure Coast.

Transportation Connectivity Access Study: Identify performance measures and methods to evaluate the transportation system's connectivity to essential services.

Pedestrian/Bicyclist Safety Study: analyze the safety and condition of pedestrian and bicycle facilities around schools, concentrations of disadvantaged populations, social services, medical, and transit facilities. The area in the vicinity of Sportsman's Park on Prima Vista Boulevard has been identified by local agencies as an area of concern.

Regional High Crash Location Report: analyze vehicle, pedestrian, and bicyclist crash data for the years 2012 to 2014 within the TPO planning area as part of ongoing transportation safety planning efforts.

Bus Stop and Ridership Map: prepare a map depicting the regional transit ridership of each stop to assist in transit planning activities.

Complete Streets Study: Identify and review candidate corridors for complete street treatment. Select the most critical corridors for the development of Complete Street Action Plans.

St. Lucie West Boulevard Traffic Analysis: Conduct a traffic count study of St. Lucie West Boulevard. A variety of performance measures will be used to assess conditions.

In addition, the Federal Highway Administration (FHWA) and the Federal Transit Administration's (FTA) Offices of Planning jointly issued Planning Emphasis Areas (PEAs). PEAs are planning topical areas that FHWA and FTA want to place emphasis on as the State DOTs and the MPOs develop their respective planning work programs. These PEAs are listed below.

- **Map 21 Implementation:** Transition to Performance-based Planning and Programming.
- **Regional Models of Cooperation:** Ensure a Regional Approach to Transportation Planning by Promoting Cooperation and Coordination across Transit Agency, MPO and State Boundaries.
- **Ladders of Opportunity:** Identify Transportation Gaps in Accessing Essential Services.

RECOMMENDATION

Because input from the public and other stakeholders is a vital part of the TPO planning process, it is recommended that a discussion of planning projects for possible inclusion in the FY 2016/17 – 2017/18 UPWP be initiated.

FY 2016/17 – FY 2017/18 UPWP Projects

*Please limit responses to the space provided.
 If a question is not applicable to your project, use N/A.*

General Information:

Project Name					
Applicant / Lead Agency					
Other Involved Agencies					
Contact Person and Title					
Address					
Phone		Fax		E-Mail	
Project Priority – If submitting more than one project proposal, designate the priority of each proposal relative to the other(s) (highest priority = 1)					

Project Character:

1. Provide a brief summary statement that describes the project, including, including its location, objective(s), and what will be achieved if the project is selected.

2. Describe the demographics and physical setting of the study area. Note any specific features (downtown, low income, high incidence of motor vehicle accidents, etc.). Identify any special needs or special use population (disabled, high pedestrian use, high transit use, etc.) or areas deserving special attention.

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3. Describe (a) the issues and trends that give rise to the need for this project; (b) efforts to date to address them; (c) official action taken by the agency with regard to the issues; and (d) why it is important to advance the project at time.

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4. Describe how the project will facilitate the effective and efficient use of the public resources to (a) improve the safety of transportation services and / or facilities; and (b) enhance community character and quality of life.

5. State how the project increases support for pedestrians, bicyclists, transit.

6. Explain how the project links to other relevant plans, studies, or initiatives, such as zoning, capital improvement program, intermunicipal agreements, etc.

7. Describe the applicant(s) commitment to officially adopting a land use-transportation plan or study, component of a plan, and / or regulations that result from the project.

8. Name the contributors of any additional sources of funding or in-kind contributions and specify whether their support is confirmed or anticipated.

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9. Identify the level of support from elected officials and municipal decision makers.

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AGENDA ITEM SUMMARY

- Board/Committee:** St. Lucie LCB
- Meeting Date:** December 16, 2015
- Item Number:** 8b
- Item Title:** Go2040 Long Range Transportation Plan (LRTP)
Cost Feasible Plan (CFP)
- Item Origination:** 2040 LRTP Development Process
- UPWP Reference:** Task 3.1 – Long Range Transportation Planning
and MAP-21 Implementation
- Requested Action:** Discuss and provide comments to staff.
- Staff Recommendation:** Discuss and provide comments to staff.

Attachments

- Staff Report
- Go2040 Alternatives Comparison

MEMORANDUM

TO: St. Lucie Local Coordinating Board for the Transportation Disadvantaged (LCB)

THROUGH: Peter Buchwald
Executive Director

FROM: Marceia Lathou
Transit Program Manager

DATE: December 3, 2015

SUBJECT: **Go2040 Long Range Transportation Plan (LRTP) Cost Feasible Plan (CFP)**

BACKGROUND

The development of the Go2040 Long Range Transportation Plan (LRTP) includes the development of a Cost Feasible Plan (CFP) based on the LRTP Needs Plan. The CFP financially constrains the projects in the Needs Plan, meaning that project costs match expected revenues. The CFP is a multimodal plan which includes the consideration of bicycle/pedestrian projects, enhanced bus service, and the operations and maintenance of the existing roadway network in addition to traditional roadway improvement projects.

A draft CFP will be reviewed by the TPO Board at its meeting in December of 2015. The CFP will be incorporated into the Draft Go2040 LRTP which is expected to be adopted by the TPO Board at its meeting in February of 2016.

ANALYSIS

Based on the comments received to date regarding the CFP alternatives, two CFP alternatives have been developed for review and adoption by the TPO Board. These alternatives consist of Alternative 2A, which uses existing funding sources only, and Alternative 2C which uses existing funding sources, increases the local sales tax, and maximizes the existing Countywide Transit MSTU as additional funding sources. In addition, two versions of both alternatives have been developed based on the planning allocations of Federal

Highway Administration (FHWA) funds attributable to the Port St. Lucie Urbanized Area (PSL UZA).

Both versions of Alternative 2A and 2C are shown on the Go2040 CFP Alternatives Comparison table attached. The table indicates which projects could be funded under the various scenarios. For example, the pavement management program, which addresses the overall condition of the road network, would be funded under both 2A Alternatives but unfunded under both 2C alternatives. Twenty St. Lucie Walk-Bike Network Improvements could be funded under both 2A Alternatives compared to 75 projects under both 2C Alternatives. New transit routes and a transit operations center could be funded under both 2C Alternatives whereas both 2A Alternatives could only fund the continuation of the existing transit system.

RECOMMENDATION

Discuss and provide comments to staff.

Go2040 CFP Alternatives Comparison

Project Description	Project	2A (68%-32%)	2A (65%-35%)	2C (68%-32%)	2C (65%-35%)
Kings Hwy from N. of I-95 Overpass to St. Lucie Blvd.	Add 2 lanes, bike lanes, sidewalks	2021-2025	2021-2025	2021-2025	2021-2025
Port St. Lucie Blvd from Paar Dr. to Darwin Rd.	Add 2 lanes, bike lanes, sidewalks	2021-2025	2021-2025	2021-2025	2021-2025
Midway Rd. from Glades Cut-Off Rd. to Selvitz Rd.	Add 2 lanes, bike lanes, sidewalks	2026-2030	2026-2030	2021-2025	2021-2025
Kings Hwy from St. Lucie Blvd to Indrio Rd	Add 2 lanes, bike lanes, sidewalks	2026-2030	2026-2030	2026-2030	2026-2030
Port St. Lucie Blvd from Becker Rd to Paar Dr.	Add 2 lanes, bike lanes, sidewalks	2031-2040	2031-2040	2026-2030	2026-2030
Jenkins Rd from Angle Rd to St Lucie Blvd	New 4 lanes, bike lanes, sidewalks	2031-2040	2031-2040	2031-2040	2031-2040
Floresta Dr from South Bend Blvd to Port St Lucie Blvd	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	2031-2040	2031-2040
Floresta Dr from Port St Lucie Blvd to Crosstown Parkway	Operational Improvements	Unfunded	Unfunded	2031-2040	2031-2040
Glades Cut-Off Rd from Midway Rd to Selvitz Rd.	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	2031-2040	2031-2040
Selvitz Rd from Glades Cut-Off Rd to Edwards Rd.	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
Jenkins Rd from Midway Rd to Okeechobee Rd.	New 4 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
St. Lucie West Blvd from E of I-95 to Cashmere Blvd	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
Jenkins Rd from Okeechobee Rd to Angle Rd	New 4 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
Savona Blvd from Gatlin Blvd to California Blvd	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
South Bend Blvd from Becker Rd to Floresta Dr	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
Airport Connector from I-95 to Kings Highway	New 4 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
Glades Cut-Off Rd from Commerce Ctr Dr to Midway Rd	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
East Torino Pkwy from Cashmere Blvd to Midway Rd	Add 2 lanes, bike lanes, sidewalks	Unfunded	Unfunded	Unfunded	Unfunded
US 1 Corridor Retrofit Program from Indian River County Line to Martin County Line	Corridor, ITS, safety, operational improvements	\$59.35 million	\$59.35 million	\$59.35 million	\$59.35 million
St. Lucie Walk-Bike Network Improvements	Sidewalks and trails	20 projects	20 projects	75 projects	75 projects
Congestion Management Program	Congestion, safety, ITS, operational improvements	\$69 million	\$66.1 million	\$82 million	\$79.1 million
Transit Program	Continued operations and vehicle replacement routes 1 to 7	Existing service on 7 routes	Existing service on 7 routes	7 new routes and Ops Center	7 new routes and Ops Center
Pavement Management Program	Roadway resurfacing and maintenance	Unfunded	Unfunded	FP \$15 million PSL \$35 million SLC \$44 million	FP \$15 million PSL \$35 million SLC \$44 million