



St. Lucie

**Transportation
Planning
Organization**

Coco Vista Centre
466 SW Port St. Lucie Blvd, Suite 111
Port St. Lucie, Florida 34953
772-462-1593 www.stlucietpo.org



INDIAN RIVER LAGOON SCENIC HIGHWAY TREASURE COAST CORRIDOR MANAGEMENT ENTITY (TCCME)

Reorganizational Meeting

Thursday, September 8, 2016
10:00 am

AGENDA

- 1. Call to Order**
- 2. Roll Call/Introductions**
- 3. Election of Officers**
- 4. Comments from the Public**
- 5. Approval of Agenda**
- 6. Action Items**
 - 6a. Historical Review and Confirmation of TCCME:** A review of the TCCME including the corridor limits, Corridor Management Plan, local agency agreements, membership, and point of contact.
Action: Review and confirm or revise the membership of the TCCME, confirm or revise with conditions, or do not confirm or revise.
 - 6b. Bylaws, Rules, and Procedures:** Review of the proposed Bylaws, Rules, and Procedures for the TCCME.
Action: Review and adopt the proposed Bylaws, Rules, and Procedures for the TCCME, adopt with conditions, or do not adopt.
 - 6c. Vision and Mission Statement:** Review of the draft Vision and Mission Statement for the TCCME.
Action: Review and adopt the Vision and Mission Statement for the TCCME, adopt with conditions, or do not adopt.

7. **Discussion Items**

- 7a. Initial Needs:** Identification of the initial needs of the corridor including mapping and promotion.

Action: Discuss and provide comments to staff.

- 7b. Annual Work Plan:** Development of a 12-month work plan to address the initial needs identified for the corridor.

Action: Discuss and provide comments to staff.

- 7c. Meeting Schedule:** Development of a meeting schedule to implement the action plan and identify a potential date for the next TCCME meeting.

Action: Discuss and provide comments to staff.

8. **Recommendations/Comments by Members**

9. **Staff Comments**

- 10. Next Meeting:** The next meeting of the TCCME will be a regular meeting in accordance with Agenda Item 7c.

11. **Adjourn**

NOTICES

The St. Lucie TPO satisfies the requirements of various nondiscrimination laws and regulations including Title VI of the Civil Rights Act of 1964. Public participation is welcome without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons wishing to express their concerns about nondiscrimination should contact Marceia Lathou, the Title VI/ADA Coordinator of the St. Lucie TPO, at 772-462-1593 or via email at lathoum@stlucieco.org.

Persons who require special accommodations under the Americans with Disabilities Act (ADA) or persons who require translation services (free of charge) should contact Marceia Lathou at 772-462-1593 at least five days prior to the meeting. Persons who are hearing or speech impaired may use the Florida Relay System by dialing 711.

Items not included on the agenda may also be heard in consideration of the best interests of the public's health, safety, welfare, and as necessary to protect every person's right of access. If any person decides to appeal any decision made by the TCCME with respect to any matter considered at a meeting, that person shall need a record of the proceedings, and for such a purpose, that person may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

Kreyol Ayisyen: Si ou ta renmen resevwa enfòmasyon sa a nan lang Kreyòl Ayisyen, tanpri rele nimewo 772-462-1593.

Español: Si usted desea recibir esta información en español, por favor llame al 772-462-1593.



AGENDA ITEM SUMMARY

Board/Committee:	Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)
Meeting Date:	September 8, 2016
Item Number:	6a
Item Title:	Historical Review and Confirmation of TCCME
Item Origination:	St. Lucie TPO and Florida Department of Transportation
Requested Action:	Review and confirm or revise the membership of the TCCME, confirm or revise with conditions, or do not confirm or revise.
Staff Recommendation:	It is recommended that the TCCME review its membership and confirm or revise the membership based on member comments.

Attachments

- Staff Report
- Draft Treasure Coast Scenic Highway Corridor Limits Map
- Corridor Management Entity Agreement
- Membership List

MEMORANDUM

TO: Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)

THROUGH: Peter Buchwald
TPO Executive Director

FROM: Ed DeFini
TPO Bicycle-Pedestrian Program Manager

DATE: September 1, 2016

SUBJECT: **Historical Review and Confirmation of TCCME**

BACKGROUND

The Indian River Lagoon Scenic Highway-Treasure Coast Corridor was designated as a Florida Scenic Highway in December 2005. The corridor begins on North State Route A1A at the Indian River/St. Lucie County line and extends south along North Hutchinson Island, crossing over the Indian River Lagoon to U.S. Highway 1. The corridor continues south on U.S. Highway 1 to South State Route A1A, also known as Seaway Drive. The corridor follows South State Route A1A south to the St. Lucie/Martin County line. Indian River Drive is also part of the corridor. The Indian River Drive portion begins at the Martin/St. Lucie County line and continues north to Downtown Fort Pierce and ends at Seaway Drive. The 42-mile long corridor, which is depicted on the attached map, encompasses portions of the unincorporated St. Lucie County, the City of Fort Pierce and the City of Port St. Lucie.

After the corridor was designated, a Corridor Management Plan (CMP) was completed in September 2006 that describes the actions to be taken by the TCCME which will result in benefits to the scenic highway community, provide a high-quality visitor experience, and maintain compliance with Florida Scenic Highway Program requirements. A copy of the CMP can be provided to the TCCME members upon request

The attached Corridor Management Entity Agreement (CME Agreement) established the TCCME in 2004. The 19 members of the TCCME specified in

the CME Agreement include representatives from the local jurisdictions and State and local agencies along with six members of the public known as the Corridor Advocacy Group (CAG). The individuals formerly and currently appointed as TCCME Members are identified on the attached membership list.

St. Lucie County's sponsorship of the TCCME was dropped in 2007 due to budget cuts, and the TCCME has not met since. The St. Lucie Transportation Planning Organization (TPO) has maintained the designation of the corridor by preparing and submitting the required annual reports to the Florida Scenic Highway Program. Ed DeFini, the TPO's Bicycle-Pedestrian Program Manager, has served as the point of contact for the corridor.

ANALYSIS

The Florida Department of Transportation (FDOT) and a CAG representative, with the support of the TPO, desire to reestablish the TCCME to explore the available opportunities for enhancing the Treasure Coast Corridor of the Florida Scenic Highway. Once meetings resume, although the CME will still be relying on the local governments for support, it is intended for the reorganized CME to ultimately function as a relatively-independent, non-profit organization.

Because of the large number (19) of members of the TCCME, establishing quorums for regular meetings, such as quarterly, may be a challenge. Section 2 of the CME Agreement specifies that the "membership may be expanded or reduced by majority action of the existing CME members. Therefore, it may be appropriate for the TCCME to review and confirm or revise the membership in a manner that would better facilitate regular meetings.

RECOMMENDATION

It is recommended that the TCCME review its membership and confirm or revise the membership based on member comments.

LEGEND

-  TREASURE COAST SCENIC HIGHWAY
-  SR A1A North Hutchinson Island Segment
-  SR A1A North Causway Showwinds Drive Segment
-  US 1 North Federal Highway Causway Connector Segment
-  SR A1A South Causway Seaway Drive Segment
-  SR A1A South Hutchinson Island South Ocean Drive Segment
-  SR 707 South Indian River Drive Segment



Indian River Lagoon Treasure Coast Scenic Highway

NORTH



**FOR MORE
INFORMATION:**
www.stlucideipo.org



Coco Vista Centre
466 SW Port St. Lucie Blvd
Suite 111
Port St. Lucie, FL 34953
772-462-1593



Scale: 4 miles

APPENDIX B

CORRIDOR MANAGEMENT ENTITY AGREEMENT

THIS AGREEMENT is made and entered in to this _____ day of _____, 2004, by and between the **INDIAN RIVER LAGOON SCENIC HIGHWAY-TREASURE COAST CORRIDOR ADVOCACY GROUP**, hereinafter called the “CAG,” **ST. LUCIE COUNTY**, a political subdivision of the State of Florida, hereinafter called the “County,” the **CITY OF FORT PIERCE**, a Florida municipal corporation, hereinafter called “Fort Pierce,” the **CITY OF PORT ST. LUCIE**, a Florida municipal corporation, hereinafter called “Port St. Lucie,” the **TREASURE COAST REGIONAL PLANNING COUNCIL**, an agency of the State of Florida, hereinafter called the “Council,” the **ST. LUCIE METROPOLITAN PLANNING ORGANIZATION**, a governmental entity corporate and politic, hereinafter called the “MPO,” the **STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**, an agency of the State of Florida, hereinafter called “FDOT,” the **STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**, an agency of the State of Florida, hereinafter called “FDEP,” the **FORT PIERCE UTILITIES AUTHORITY**, a special district organized under the Charter of the City of Fort Pierce, hereinafter called “FPUA,” and the **MARINE RESOURCES COUNCIL OF EAST FLORIDA, INC.**, a Florida non profit corporation, hereinafter called “MRC,” all hereinafter collectively called the “Member Entities”.

FOR AND IN CONSIDERATION of the mutual benefits and obligations hereunto pertaining, the Member Entities agree as follows:

1. There is hereby created the “Indian River Lagoon Scenic Highway-Treasure Coast Corridor Management Entity”, hereinafter called the “CME”, which shall approve the Indian River Lagoon Scenic Highway-Treasure Coast Corridor Management Plan, in accordance with the provisions of Section 335.093, Florida Statutes (2003), and Rule 14-15.016, Florida Administrative Code, and initiate, coordinate, and monitor strategies, programs, and events set forth in the Plan. The Plan consists of the following roads in St. Lucie County:
 - A. A1A from Martin County line to St. Lucie County line.
 - B. U.S. Highway 1 from North Bridge Causeway to Seaway Drive.
 - C. Indian River Drive from Seaway Drive to Martin County line.
2. The CME shall be composed of nineteen (19) members appointed as follows:
 - A. The CAG shall appoint six (6) members:
 1. One (1) resident of Indian River Drive
 2. One (1) resident of North Hutchinson Island
 3. One (1) resident of South Hutchinson Island (incorporated)
 4. One (1) resident of South Hutchinson Island (unincorporated)

5. Two (2) residents of St. Lucie County (at-large)

B. The County shall appoint two (2) members:

1. One member of the Board of County Commissioners appointed by its Chairman
2. One (1) employee of the County Community Development Department appointed by the County Administrator.

C. Fort Pierce shall appoint two (2) members:

1. One (1) member of the City Commission appointed by the City Commission
2. One (1) employee of the City Planning Department appointed by the City Manager.

D. Port St. Lucie shall appoint two (2) members:

1. One (1) member of the City Council appointed by the City Council
2. One (1) employee of the City Planning Department appointed by the City Manager.

E. FDEP shall appoint two (2) members:

1. One (1) employee of the State Parks Division
2. One (1) employee of the Coastal & Aquatic Managed Areas Division.

F. FDOT shall appoint one (1) member.

G. TCRPC shall appoint one (1) member.

H. MPO shall appoint one (1) member.

I. FPUA shall appoint one (1) member.

J. MRC shall appoint one (1) representative.

The representatives of each Member Entity shall serve at the pleasure of the representative's appointing authority. Membership may be expanded or reduced by majority action of the existing CME members.

3. Each Member Entity shall provide technical advice in areas of planning, engineering, architecture, economics and environmental management, as may be

appropriate to the Member Entity, taking into consideration the funding, if any, the Member Entity has to commit. No Member Entity shall be required to commit any resources or funds by virtue of this Agreement. It is understood and agreed that the CME is a voluntary cooperative relationship and the Member Entities, individually and collectively, are providing no warranties whatsoever, express or implied, with respect to the technical advice contemplated by this paragraph.

4. This Agreement is a continuing contract and program, however, a Member Entity may seek to dissolve its participation in the CME upon thirty (30) days prior written notice to the remaining parties. The CME will terminate if no party remains legally active.
5. The CME may enter into formal partnership agreements to incorporate various participating partners in the CME in addition to those identified as parties to this Agreement. Partnerships may be long term or activity specific in nature.
6. The CME will adopt bylaws, which establish procedures for its organization and operation.
7. It is recognized that each Member Entity may have rights and interests contrary to other Member Entities. No Member Entity shall be required to relinquish any rights or jurisdiction in connection with this Agreement.
8. All notices, requests, consents, and other communications required or permitted under this Agreement shall in writing (including telex and telegraphic communication) and shall be (as elected by the person giving such notice) hand delivered by messenger or courier service, telecommunicated, or mailed by registered or certified mail (postage prepaid), return receipt requested, and addressed to:

As to the CAG:

Indian River Lagoon Scenic Highway
Treasure Coast Corridor Advocacy Group
2300 Virginia Avenue, Annex
Fort Pierce, Florida 34982

As to County:

County Administrator
2300 Virginia Avenue
Administration Building Annex
Fort Pierce, Florida 34982

With a copy to:

St. Lucie County Attorney
2300 Virginia Avenue
Administration Building Annex
Fort Pierce, Florida 34982

As to Fort Pierce:
Fort Pierce City Manager
Post Office Box 1480
Fort Pierce, Florida 34954

With a copy to:
Fort Pierce City Attorney
Post Office Box 1480
Fort Pierce, Florida 34954

As to Port St. Lucie:
Port St. Lucie City Manager
Port St. Lucie City Hall
121 Southwest Port St. Lucie Blvd.
Port St. Lucie, Florida 34984

With a copy to:
Port St. Lucie City Attorney
Port St. Lucie City Hall
121 Southwest Port St. Lucie Blvd.
Port St. Lucie, Florida 34984

As to TCRPC:
Executive Director
Treasure Coast Regional Planning Council
301 E. Ocean Boulevard, Suite 300
Stuart, Florida 34994

As to FDOT:
Scenic Highway Coordinator, District Four
3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

As to FDEP:
Florida Department of Environmental Protection
9737 Gumbo Limbo Lane
Jensen Beach, FL 34957

As to FPUA:
Fort Pierce Utilities Authority
Director of Utilities
206 South 6th Street
Fort Pierce, FL 34950

As to MRC:
Marine Resources Council of East Florida, Inc.
270 Paint Street
Rockledge, FL 32955

or to such other address as any party may designate by notice complying with the terms of this section. Each such notice shall be deemed delivered: (a) on the date delivered if by personal delivery, (b) on the date telecommunicated if by telegraph, (c) on the date of transmission with confirmed answer back if by telex, and (d) on the date upon which the return receipt is signed or delivery is refused or the notice is designated by the postal authorities as not deliverable, as the case may be, if mailed.

8. This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions, or obligations other than those contained therein, and this Agreement shall supersede all previous telecommunications, representations, or agreements, either verbal or written, between the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the execution hereof by their duly authorized officials on the dates stated below.

WITNESSES:

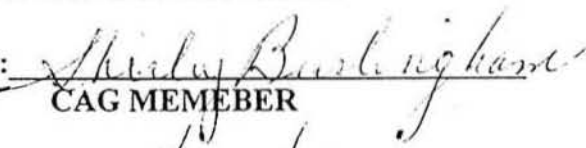
INDIAN RIVER LAGOON SCENIC
HIGHWAY-TREASURE COAST
CORRIDOR ADVOCACY GROUP

BY: 
CHAIRMAN

DATE: 07-21-04

WITNESSES:

SHIRLEY BURLINGHAM

BY: 
CAG MEMEBER

DATE: 4/23/04

WITNESSES:

CHARLES GRANDE

BY: 
CAG MEMBER

DATE: 4-21-04

WITNESSES:

Bitchu
Dan G

MICHAEL SIMONE

BY: *[Signature]*
CAG MEMBER

DATE: 4/21/04

WITNESSES:

Bitchu
Dan G

CAMILLE YATES

BY: *Camille Yates*
CAG MEMBER

DATE: 04/27/04



ATTEST:

M. DeLoach
DEPUTY CLERK

BOARD OF COUNTY COMMISSIONERS
ST. LUCIE COUNTY, FLORIDA

BY: *Paula A. Lewis*
CHAIRMAN

DATE: *April 6, 2004*

APPROVED AS TO FORM AND
CORRECTNESS:

BY: *Paula A. Lewis*
Asa COUNTY ATTORNEY

CITY OF FORT PIERCE, FLORIDA

ATTEST:


CITY CLERK

BY: 
MAYOR

DATE: April 5, 2004

APPROVED AS TO FORM AND
CORRECTNESS:

BY: 
CITY ATTORNEY

CITY OF PORT ST. LUCIE, FLORIDA

ATTEST:

Karen A. Phillips
CITY CLERK

BY: Robert C. Minisky
MAYOR

DATE: 5-13-04

APPROVED AS TO FORM AND
CORRECTNESS:

BY: [Signature]
CITY ATTORNEY



ATTEST:

TREASURE COAST REGIONAL
PLANNING ORGANIZATION


SECRETARY

BY: 
CHAIRMAN

DATE: 6/9/04

WITNESSES:

**FLORIDA DEPARTMENT OF
TRANSPORATION**

BY: _____

NAME: _____

TITLE: _____

DATE: _____

WITNESSES:

D Cordover
Sherry D. E...

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION


BY: Kath Adewu

NAME: KATHERINE ANDREWS

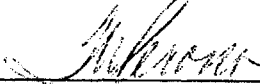
TITLE: DIRECTOR

DATE: 7-13-04

APPROVED AS TO FORM & LEGALITY.
David L. Wilson 7/12/04
DEPARTMENT ATTORNEY

ATTEST:

SECRETARY

FORT PIERCE UTILITIES AUTHORITY

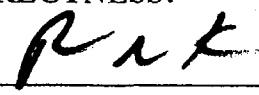
BY: 

NAME: Thomas K. Perona

TITLE: Chairman

DATE: 5/4/04

APPROVED AS TO FORM AND
CORRECTNESS:

BY: 

ATTORNEY

ATTEST BY:

MARINE RESOURCES COUNCIL OF
EAST FLORIDA, INC.

Patricia M. Miller


BY: *Jim Egan*

NAME: Jim Egan

TITLE: Executive Director

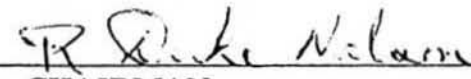
DATE: June 6, 2004

ATTEST:



SECRETARY

METROPOLITAN PLANNING
ORGANIZATION

BY: 

CHAIRMAN

DATE: 5/10/04



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The CME Shall Be Composed of 19 Members

A. The CAG shall appoint six (6) members:

	Original Member	Current Member	Contact Information	Phone
One (1) Resident of Indian River Drive	Roger Sharp	Roger Sharp (Chairman)	sharpflite@comcast.net	772 595 5984
Alternate	Kevin Stinette			
One (1) Resident of North Hutchinson Island	Craig Mundt	Mary Chapman	chapgrn@bellsouth.net	W 772 465 2001 C 708-2996
Alternate	Shirley Birmingham			
One (1) Resident of South Hutchinson Island (incorporated)	Charles Grande	Charles Grande (Vice-Chairman)	cgrande@fpsba.org	772 229 9877
Alternate	Walter O'Conner			
One (1) Resident of South Hutchinson Island (un-incorporated)				
Alternate				
Two (2) Residents of St. Lucie County (at-large)	Michael Simmone	Michael Simmone	Seamoan1@gmail.com	502 310 1787
Alternate	John Holt			

B. St. Lucie County shall appoint two (2) members:

	Original Member	Current Member	Contact Information	Phone
One (1) member of the Board of County Commissioners appointed by its Chairman	Paula Lewis	Paula Lewis	feltonb@stlucieco.org	772 462 1406
Alternate				
One (1) employee of the Community Development Dept. appointed by the County Administrator	Karen Butcher	Bonnie Landry	Landryb@stlucieco.org	772 462 1960
Alternate				

C. Fort Pierce shall appoint two (2) members:

	Original Member	Current Member	Contact Information	Phone
One (1) member of the City Commission appointed by the City Commission	Duke Nelson			
Alternate	Joanne Molina			
One (1) employee of the City Planning Department appointed by the City Manager	Ann Brady	Rebecca Grohall	RGrohall@City-FtPierce.Com	772-467-3729
Alternate	Tim Harrington	Kori Benton	KBenton@City-FtPierce.Com	772-467-3739

D. Port St. Lucie shall appoint two (2) members:	Original Member	Current Member	Contact Information	Phone
One (1) member of the City Council appointed by the City Council	Patricia Christensen	Michelle Berger	district2@cityofpsl.com jcouncil@cityofpsl.com	772 871 5159
Alternate				
One (1) employee of the City Planning Department appointed by the City Manager				
Alternate				

E. FDEP shall appoint two (2) members:	Original Member	Current Member	Contact Information	Phone
One (1) employee of the State Parks Division:	Dan Griffen			
Alternate	Dana Moller			
One (1) employee of the Coastal and Aquatic Managed Areas Division	Jamie Monty			
Alternate				

F. FDOT shall appoint one (1) member:	Original Member	Current Member	Contact Information	Phone
	Richard Young	Lauren Rand	lauren.rand@dot.state.fl.us	954 777 4500
Alternates	Beatriz Caicedo			
	Jeff Beal			
	Westervelt			

G. TCRPC shall appoint one (1) member:	Original Member	Current Member	Contact Information	Phone
	Kim Delaney	Kim Delaney	kdelaney@tcrpc.org	772 221 4061
Alternate				

H. TPO shall appoint one (1) member:	Original Member	Current Member	Contact Information	Phone
	Marceia Lathou	Marceia Lathou	lathoum@stlucieco.org	772 462 1594
Alternate				

I. FPUA shall appoint one (1) member:	Original Member	Current Member	Contact Information	Phone
	Mac Hamilton	Clayton Lindstrom	clindstrom@fpu.com	772 466 1600
Alternate				

J. Marine Resources Council shall appoint one (1) representative:	Original Member	Current Member	Contact Information	Phone
	Jim Eagan	Anne Mayer	amayer@mrcirl.org	321 725 7775
Alternate		Dr. Leesa Souto	Leesa@mrcirl.org	321 725 7775



AGENDA ITEM SUMMARY

Board/Committee:	Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)
Meeting Date:	September 8, 2016
Item Number:	6b
Item Title:	Bylaws, Rules, and Procedures
Item Origination:	Corridor Management Entity Agreement
Requested Action:	Review and adopt the proposed Bylaws, Rules, and Procedures for the TCCME, adopt with conditions, or do not adopt.
Staff Recommendation:	Because the proposed Bylaws, Rules, and Procedures appear to be appropriate for the TCCME, it is recommended that the proposed Bylaws, Rules, and Procedures be adopted by the TCCME.

Attachments

- Staff Report
- Proposed Bylaws, Rules, and Procedures



MEMORANDUM

TO: Indian River Lagoon Scenic Highway Treasure Coast Corridor Management Entity (TCCME)

FROM: Peter Buchwald
St. Lucie TPO Executive Director

DATE: September 1, 2016

SUBJECT: Bylaws, Rules, and Procedures

BACKGROUND

The Corridor Management Entity Agreement (CME Agreement) established the TCCME in 2004. Section 6 of the CME Agreement specifies that the "CME will adopt bylaws, which establish procedures for its organization and operation". A review of the TCCME records maintained by the St. Lucie TPO did not identify that such bylaws were adopted by the TCCME. Therefore, the attached TCCME Bylaws, Rules, and Procedures have been drafted for review and adoption by the TCCME.

ANALYSIS

The proposed Bylaws, Rules, and Procedures are based on the St. Lucie TPO's By-Laws, Rules, and Procedures for its advisory committees since the TCCME functions similar to an advisory committee. The proposed Bylaws, Rules, and Procedures identify the purpose, authority, composition, and membership of the organization. They also specify how alternates are appointed, officers are elected, minutes are prepared, voting is conducted, and quorum is achieved. In addition, they confirm public access to meetings and establish the procedures for the notice of meetings and the conduct of emergency meetings. Finally, the process for amending the adopted Bylaws, Rules, and Procedures is specified.

A representative of the Corridor Advisory Group (CAG) and the St. Lucie TPO Attorney have reviewed the proposed Bylaws, Rules, and Procedures, and their comments have been incorporated.

RECOMMENDATION

Because the proposed Bylaws, Rules, and Procedures appear to be appropriate for the TCCME, it is recommended that the proposed Bylaws, Rules, and Procedures be adopted by the TCCME.



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**INDIAN RIVER LAGOON SCENIC HIGHWAY
TREASURE COAST
CORRIDOR MANAGEMENT ENTITY**

DRAFT

BYLAWS, RULES, AND PROCEDURES

Adopted

_____, 2016



TABLE OF CONTENTS

1.0 OVERVIEW	1
1.1 ESTABLISHMENT.....	1
1.2 PURPOSE.....	1
1.3 AUTHORITY.....	1
2.0 STRUCTURE	2
2.1 COMPOSITION AND MEMBERSHIP	2
2.2 ALTERNATES	2
2.3 OFFICERS	2
2.4 MINUTES	3
2.5 VOTING	3
2.6 QUORUM	3
3.0 OPERATING PROCEDURES	4
3.1 ADMINISTRATIVE OPERATIONS	4
3.2 PUBLIC ACCESS.....	4
3.3 NOTICE OF MEETINGS AND WORKSHOPS.....	4
3.4 AGENDA	4
3.5 EMERGENCY MEETINGS AND WORKSHOPS	5
3.6 MEETING RULES AND PROCEDURES	5
3.7 AMENDMENTS	5



1.0 OVERVIEW

1.1 ESTABLISHMENT

The Indian River Lagoon Scenic Highway – Treasure Coast Corridor Management Entity (TCCME) is created pursuant to Florida Statutes Section 335.035, Florida Administrative Code Rule 14-15.016, the Florida Scenic Highway Program Manual, and the *Corridor Management Entity Agreement* of 2004 (CME Agreement). The parties to the CME Agreement are as follows:

- St. Lucie Transportation Planning Organization
- Indian River Lagoon Scenic Highway-Treasure Coast Corridor Advocacy Group
- City of Fort Pierce
- City of Port St. Lucie
- St. Lucie County
- Fort Pierce Utilities Authority
- Marine Resources Council of East Florida, Inc.
- Treasure Coast Regional Planning Council
- Florida Department of Environmental Protection
- Florida Department of Transportation

1.2 PURPOSE

As specified in Section 1 of the CME Agreement, the CME was created to approve the Indian River Lagoon Scenic Highway-Treasure Coast Corridor Management Plan (Plan) and initiate, coordinate, and monitor strategies, programs, and events set forth in the Plan. The purpose of the Bylaws, Rules, and Procedures contained herein are to establish rules and procedures that effectuate the powers, responsibilities, and obligations of the CME.

1.3 AUTHORITY

The CME is provided with the general and specific authorities specified in Florida Statutes Section 335.035, Florida Administrative Code Rule 14-15.016, the Florida Scenic Highway Program Manual, and the CME Agreement.



2.0 STRUCTURE

2.1 COMPOSITION AND MEMBERSHIP

The composition and membership of the CME are specified in Section 2 of the CME Agreement. The membership may be expanded or reduced by majority action of the CME Members as also specified in Section 2 of the CME Agreement. The TPO Staff shall maintain the list of CME Members.

CME Members shall be designated by informal resolution, appointment, or other action to serve as the official representative and spokesperson for the jurisdiction or organization regarding the powers, responsibilities, and obligations of the CME. The TPO Staff shall be notified in writing or by email of the CME Member(s) designated by the jurisdiction or organization.

2.2 ALTERNATES

Each CME Member may designate an alternate, who is of the same membership type as the CME Member, to replace them in their absence. The CME Member shall notify the TPO Staff in writing or by email that the appointed individual may act as an alternate member if the regular member cannot attend a meeting.

2.3 OFFICERS

The CME shall elect a Chairperson and a Vice Chairperson at its first meeting of each calendar year. The Chairperson and Vice Chairperson shall serve for a period of one (1) year or until a successor is elected. The Chairperson and Vice Chairperson shall be voting members of the CME. The Chairperson shall call and preside at all meetings of the CME. The Vice Chairperson shall serve as Chairperson in the absence of the Chairperson. In the absence of both the Chairperson and the Vice Chairperson from a meeting, a temporary Chairperson shall be elected by the CME for the meeting.



2.4 MINUTES

The staff of the TPO shall maintain the minutes and other records of the CME. The minutes shall accurately reflect the proceedings of the CME. Minutes from the previous meeting shall be sent to all members at least seven days before the subsequent meeting.

2.5 VOTING

An affirmative vote of fifty percent (50%) of the quorum plus one will be required in order for a motion to pass. In the event of a tie vote, the motion will fail. Should a member in good standing be unable to attend a scheduled meeting in person, he or she may join by conference call and may participate in discussions of agenda items, provided however, that member may not be counted for purposes of establishing a quorum, nor be able to vote on an individual agenda item.

2.6 QUORUM

A majority of the voting members of the CME must be present for the CME to conduct business.



3.0 OPERATING PROCEDURES

3.1 ADMINISTRATIVE OPERATIONS

The TPO Staff shall serve as the staff to the CME to assist in the coordination and support of the CME.

3.2 PUBLIC ACCESS

All public records of the CME are available for inspection and examination in accordance with applicable State and Federal regulations. Public records inquiries may be submitted during regular business hours to the offices of the St. Lucie TPO located at 466 SW Port St. Lucie Boulevard, Suite 111, Port St. Lucie, Florida 34953 or via email to TPOAdmin@stlucieco.org. All public records inquiries shall be forwarded by the TPO Staff to the TPO Attorney.

All meetings, workshops, and proceedings of the CME shall be open to the public. Persons who require special accommodations under the Americans with Disabilities Act (ADA) or persons who require translation services (free of charge) should contact the TPO at 772-462-1593 at least five days prior to the meeting. Persons who are hearing or speech impaired may use the Florida Relay System by dialing 711.

3.3 NOTICE OF MEETINGS AND WORKSHOPS

Except in the case of emergency meetings or workshops, the CME shall provide generally at least seven (7) days public notice of CME meetings and workshops by posting an agenda of the meeting or workshop at the TPO office and on the TPO website and forwarding the agenda of the meeting or workshop to the local jurisdictions for posting.

3.4 AGENDA

The CME agendas shall list the items in the general order that they are to be considered provided, however, that for cause stated in the record by the Chairperson, items may be considered at the CME meeting out of their listed order. The agenda shall be specific as to the items to be considered. All matters involving the exercise of CME discretion and policy making shall be listed on the agenda.



Any member of the public desiring to have an item placed on the agenda of a CME meeting shall request of the CME in person or in writing that the item be considered for placement on the agenda. Requests in person shall be made at a regular CME meeting, and the CME will consider whether to place the item on the agenda for a subsequent regular meeting. Requests in writing must be received by the TPO Staff at least fourteen (14) days in advance of a scheduled regular meeting and must describe and summarize the item. The written requests shall be emailed or delivered to the TPO Staff at the address specified in Section 3.2. The CME then will consider at the scheduled regular meeting whether to place the item requested in writing on the agenda for a subsequent regular meeting.

Upon approval by the CME Chairperson or by a majority of a quorum of the CME, additional items not included on the meeting agenda may be considered at a meeting of the Board for the purpose of acting upon matters affecting the public health, safety, or welfare or which are in the best interests of the public.

3.5 EMERGENCY MEETINGS AND WORKSHOPS

The CME may conduct an emergency meeting or workshop for the purpose of acting upon matters affecting the public health, safety, or welfare or which are in the best interests of the public. Whenever an emergency meeting or workshop is scheduled to be held, the CME shall provide public notice of such meeting or workshop as soon as possible using the methods specified in Section 3.3.

3.6 MEETING RULES AND PROCEDURES

All meetings of the CME shall be governed by the rules and procedures contained in Robert's Rules of Order which are applicable and which are not inconsistent with these Bylaws, Rules, and Procedures or with any special rules of order that the CME may adopt.

3.7 AMENDMENTS

These Bylaws, Rules, and Procedures may be amended at any CME meeting by the affirmative vote of the majority of the voting members of the CME provided that a copy of the proposed amendment(s) shall have been mailed or e-mailed to each CME member at least seven calendar days prior to the meeting.



AGENDA ITEM SUMMARY

Board/Committee:	Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)
Meeting Date:	September 8, 2016
Item Number:	6c
Item Title:	Vision and Mission Statement
Item Origination:	St. Lucie TPO and Florida Department of Transportation
Requested Action:	Review and adopt the Vision and Mission Statement for the TCCME, adopt with conditions, or do not adopt
Staff Recommendation:	It is recommended that the TCCME review and adopt the Vision and Mission Statement for the TCCME based on Member comments.

Attachments

- Staff Report

MEMORANDUM

TO: Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)

THROUGH: Peter Buchwald
TPO Executive Director

FROM: Ed DeFini
TPO Bicycle-Pedestrian Program Manager

DATE: September 1, 2016

SUBJECT: **Vision and Mission Statement**

BACKGROUND

The TCCME was established in 2004, and the Indian River Lagoon Scenic Highway-Treasure Coast Corridor was designated as a Florida Scenic Highway in December 2005. After the corridor was designated, a Corridor Management Plan (CMP) was completed in September 2006 that include the attached I "Corridor Vision". However, a Vision and Mission Statement for the TCCME in support of the Corridor Vision has not been developed to date.

ANALYSIS

The following Vision and Mission Statement has been drafted for review and adoption by the TCCME:

The Mission of the Indian River Lagoon Scenic Highway Treasure Coast Corridor Management Entity is to promote appreciation of the region for visitors and residents through improved access and information.

The Vision of the Indian River Lagoon Scenic Highway Treasure Coast Corridor Management Entity is to be well known for preserving and protecting the natural beauty and ecosystems of the corridor.

RECOMMENDATION

It is recommended that the TCCME review and adopt the Vision and Mission Statement for the TCCME based on Member comments.



AGENDA ITEM SUMMARY

Board/Committee:	Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)
Meeting Date:	September 8, 2016
Item Number:	7a
Item Title:	Initial Needs
Item Origination:	St. Lucie TPO and Florida Department of Transportation
Requested Action:	Discuss and provide comments to staff
Staff Recommendation:	It is recommended that the initial needs of the corridor be identified including mapping and promotion.

Attachments

- Draft Promotional Brochure
- Draft Treasure Coast Scenic Highway Map

Indian River Lagoon Treasure Coast Scenic Highway



-  SR A1A North Hutchinson Island
-  SR A1A North Causeway/Shorwinds Drive
-  US 1 North Federal Highway
-  SR A1A South Causeway/Seaway Drive
-  SR A1A South Hutchinson Island Ocean Drive
-  SR 707 South Indian River Drive



The following parks are all publicly owned and maintained by St. Lucie County on both North and South Hutchinson Islands and are directly accessible from SR A1A.

FREDERICK DOUGLASS MEMORIAL PARK

The only place in the county where one can ride horses on the beach.



DOLMAN PARK BEACHSIDE & RIVERSIDE

143-acre beachfront and riverside preserve with paved parking and showers.



AVALON STATE PARK

The park features two public accesses on the east side of SR A1A with facilities and ramped walkways to the ocean.



Indian River Lagoon Treasure Coast Scenic Highway



FOR MORE INFORMATION:

www.stlucietpo.org



Coco Vista Centre
466 SW Port St. Lucie Blvd, Suite 111
Port St. Lucie, FL 34953
772-462-1593

Indian River Lagoon Treasure Coast Scenic Highway



Scenic highway designation showcases the local natural, historical, and cultural resources for both residents and visitors alike.

The Indian River Lagoon Treasure Coast Scenic Highway's extraordinary views from the rolling coastal dunes to the mangrove covered banks enhance the inspiring facilities which include one-of-a-kind military and historical museums and environmental education centers.

The Scenic Highway Designation provides protection for the native habitats and pristine landscapes that are home to more than 4,000 plant and animal species, many of which are endangered or threatened.

The unique history of this Scenic Highway includes World War II soldiers who stormed the beaches of Hutchinson Island before arriving in Normandy, artists such as landscape painter A.E. Backus, Highwayman Alfred Hair, and Harlem Renaissance author Zora Neale Hurston, pineapple farms, fishing villages, Indian mounds and military forts that rest along the banks of the Indian River.

From the past to the present, this watershed is the lifeblood of the community that surrounds it. It is up to the community to protect this fragile ecosystem for future generations to enjoy.

Scenic Highway designation provides opportunities to apply for the following grants:

- Beautification
- Enhancement of facilities
- Protection of resources
- Safety improvements along the corridor



Pepper Park—Ocean Side

One of North Hutchinson Island's most popular beaches with a playground, picnic area, baseball field, basketball, and tennis courts.

Pepper Park—Riverside

This park features beautiful boardwalks and piers for fishing, launching canoes and kayaks, or just watching the water fowl and other beautiful birds in the Indian River Lagoon.



UDT-Seal Museum

Located beside Pepper Park, the museum is "dedicated to preserving the weapons, equipment artifacts, and memorabilia of a valiant group of America's most extraordinary fighting men."

Fort Pierce Inlet State Park

This 340-acre park of Atlantic beach, dunes, and coastal hammock provides bicycling, fishing, hiking, nature trails, picnicking, diving, swimming and wildlife.



Manatee Observation Center

The endangered Florida manatee can be viewed at the Center year-round from the covered observation walkway or the second story observation tower.

St. Lucie Historical Museum

The Museum offers artifacts, exhibits, and dioramas on Spanish treasure fleets, the Seminole War, and the turn of the century industries in the County. Programs from other museums are offered as well.



Indian River Lagoon Tours

The Water Taxi leaves Fort Pierce City Marina 3 times a day for a 2 hour tour. It stops at hotels, restaurants and other attractions from Historic Downtown Fort Pierce to South Hutchinson Island.

Smithsonian / Aquarium / History Center

The six large aquaria are maintained as separate eco-Systems and include a coral reef, a nearshore reef, a deep offshore reef, a deep Indian River tank, a mangrove shore tank and a grass bed tank.

The Smithsonian Marine Station across the street is dedicated to providing marine research facilities to national and international scientists who are actively studying the nearby ocean and the Indian River Lagoon, the most biodiverse estuary in the county.



Bear Point

On the Indian River Lagoon, Bear Point consists of 589 acres and offers 3,300 feet of trails. It also features a pier that stretches out into the lagoon for bird watching, fishing, or crabbing.



Savannas Recreation Area



Covering 550 acres and five distinct biological communities, the Savannas provide access to pine flatwoods, wet prairie, marsh, lake and scrub all at a single glance. The Savannas is perhaps the most unique and pristine wilderness area in the United States. It provides camping, fishing, bird watching, hiking, and picnicking.

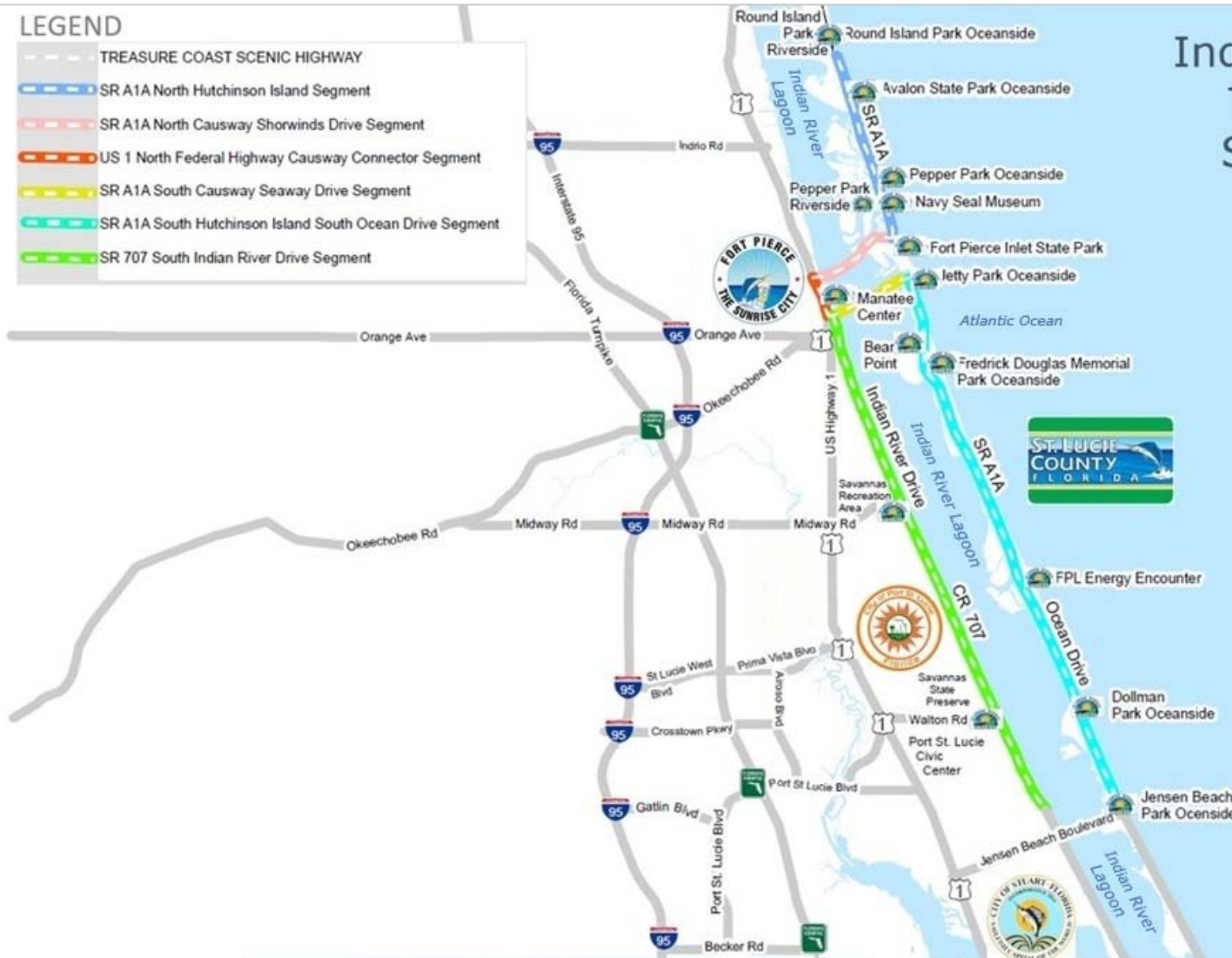
The Savannas Recreation Area Trail serves as a segment of the East Coast Greenway (ECG). At 3,000 miles long, the ECG links Calais, Maine, at the Canadian border, with Key West, Florida.



Indian River Lagoon Treasure Coast Scenic Highway

LEGEND

-  TREASURE COAST SCENIC HIGHWAY
-  SR A1A North Hutchinson Island Segment
-  SR A1A North Causway Showwinds Drive Segment
-  US 1 North Federal Highway Causway Connector Segment
-  SR A1A South Causway Seaway Drive Segment
-  SR A1A South Hutchinson Island South Ocean Drive Segment
-  SR 707 South Indian River Drive Segment





FOR MORE INFORMATION:
www.stlucietpo.org



Coco Vista Centre
 466 SW Port St. Lucie Blvd
 Suite 111
 Port St. Lucie, FL 34953
 772-462-1593



Scale: 4 miles



AGENDA ITEM SUMMARY

Board/Committee:	Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)
Meeting Date:	September 8, 2016
Item Number:	7b
Item Title:	Annual Work Plan
Item Origination:	St. Lucie TPO and Florida Department of Transportation
Requested Action:	Discuss and provide comments to staff.
Staff Recommendation:	It is recommended that an Annual Work Plan be developed for the TCCME based on Member comments.

Attachments

- Staff Report
- Example Annual Work Plan

MEMORANDUM

TO: Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)

THROUGH: Peter Buchwald
TPO Executive Director

FROM: Ed DeFini
TPO Bicycle-Pedestrian Program Manager

DATE: September 8, 2016

SUBJECT: **Annual Work Plan**

BACKGROUND

The Annual Work Plan for the Indian River Lagoon Scenic Highway - Treasure Coast Corridor is a document required to be completed by the TCCME. The Annual Work Plan specifies the projects, activities, and/or programs the TCCME will undertake for the calendar year, along with a timeframe for completion, responsible party, and funding source (if applicable). Annual Work Plans for the upcoming calendar year are required to be submitted to the Florida Scenic Highway Program by November 15th of each year.

ANALYSIS

An example Annual Work Plan is attached. An Annual Work Plan for the TCCME should be developed which addresses the initial needs identified for the corridor.

RECOMMENDATION

It is recommended that an Annual Work Plan be developed for the TCCME based on Member comments.

Sample Year-One Work Plan

There is no standard form required for the Year-One Work Plan. Byway Organizations may adapt a work plan already in use to contain the required elements.

Program/Project (Expenses)	Expense Amount	Lead	Estimated Date of Completion	Funding Source(s)
Website	\$ 500	Nicole	Ongoing	Business Sponsor Program
Map Printing	8,000	Bob	March/October	Business Sponsor Program/Grant
Kids Ocean day	1,500	Dani	May	Special Events/Sponsors
Cell phone app	1,700	Jim	Ongoing	Business Sponsor Program
Kiosks	6,000	Mark H.	May	Sponsors
International coastal clean up	250	Mary Ann	September	Special Events
Adopt a Highway	0	Madeline	Ongoing	N/A
Overhead Expenses	\$ 1,500	N/A	N/A	N/A
Total Expenses	\$ 19,450			
Fundraising Strategies (Revenue)	Projected Revenue	Lead	Estimated Date Revenue Available	
Garage Sale	\$ 1,500	Marge	4 th quarter	
Business Sponsor Program	5,000	Brian B.	Ongoing	
Major Donor Program (Sponsors)	6,500	Charlie	Ongoing	
Cycling Event	2,500	Bill	2 nd quarter	
Tourism Grant	5,000	Cindy	1 st quarter	
Total Revenue	\$ 20,500			
Total Expense	\$ 9,450			
Projected Annual Net	\$ 1,050			

The top half of the sample above contains all of the elements required by the FSHP. The "Funding Strategies" or revenue section is not required, but inclusion is encouraged. It is always beneficial for Byway Organization members to know as much as possible about the financial position of the organization.

It is important to keep in mind that all Byway Organizations are different, therefore no two work plans will look the same. Some may be more sophisticated than the sample, some less.



AGENDA ITEM SUMMARY

Board/Committee:	Indian River Lagoon Scenic Highway - Treasure Coast Corridor Management Entity (TCCME)
Meeting Date:	September 8, 2016
Item Number:	7c
Item Title:	Meeting Schedule
Item Origination:	St. Lucie TPO and Florida Department of Transportation
Requested Action:	Discuss and provide comments to staff.
Staff Recommendation:	It is recommended that a meeting schedule to implement the action plan be developed and that December 9th be the date for the next TCCME meeting.

Attachments

- None